



Program Guidelines

- Be respectful to those around you, including using kind words and safe bodies.
- Be respectful to other's property, including the school's.
- Keep your hands and feet to yourself.
- Walk in the hallways.
- Voices off when the teacher is speaking or giving the quiet signal.
- You may only leave the gym with a teacher.
- Free time starts at 5pm. Toys brought from home are only to be brought out and used during this time. Ledyard Learners shall not be held responsible for broken, lost, or stolen property.
- Personal Pokémon cards and Legos are not allowed at the program.
- Place all your belongings in a basket upon arrival.
- Outside food is not allowed for snack time due to allergies.
- Children must receive permission and be accompanied by a staff member to be able to go on the stage area.
- Children must not open Emergency Exit doors.
- Children may only handle the light switches if directed to by a teacher.
- The school's equipment (mats, climbing walls, etc.) is off limits unless otherwise stated by a staff member.

Playground Guidelines



- Rules may be changed at any time due to weather or special circumstances. Children will be notified of such changes beforehand.
- The First Aid Kit shall always accompany groups playing outside.
- The attendance sheet shall also always accompany groups playing outside.
- Balls will be allowed outside at the discretion of the Director or Head Teacher. All balls must be returned to the ball bin upon preparing to return inside.
- If there are issues with balls not being properly used, shared, or returned, the ball privilege may be taken away.
- The ball bin will be brought out by a teacher or a child, if permission is given.
- No child shall transport a ball in their hands from inside to outside, vice versa, or when lined up unless otherwise instructed.
- Balls will be placed in a safe place outside before children are able to take one.
- Balls and other equipment must be used on the blacktop or grass only.
- Running is not allowed on the woodchips.
- Playing tag or running is not allowed on the equipment.
- The monkey bars are off limits.
- Playing with large sticks, branches or rocks is not allowed.
- Children should not push other children on the swings.
- Feet first down the slides and use the stairs to get back up.
- Play only where a teacher can see you (no child shall play further than the hop-scotch area)
- Ask permission from a teacher if you need to use the bathroom.
- The wooden areas around the playground are off limits and children must remain inside the fenced area.
- Staff or other children should not assist children in any way to use the equipment (i.e. lift up child to reach something)
- If there is snow present on the ground, only children with proper winter attire will be allowed to play on the snow. This includes but is not limited to: winter boots, snow pants and gloves.

Playground Roll Call Procedures



- When signaled to line up, children will line up along the brick wall, with Gales Ferry/Ledyard Center children lining up on the left side of the doors and Gallup Hill children lining up on the right side of the doors.
- Children will return all balls and equipment to the appropriate bin.
- One teacher will take attendance for one school and another teacher will take attendance for the other school. When a child's name is called, they will respond with "here" or any other appropriate vocal signal to demonstrate presence.
- Children will remain along the wall until they are asked to head inside.